**DIY Report Rough Draft Workshop INSTRUCTIONS**

**Due Friday 2/24**

Directions: In order to focus our next workshop to your specific needs, you will be responsible for creating the guidelines for workshopping:

* Your workshop must be comprised of **three rounds**, no more and no less.
* Each round must have **3-5 questions or tasks** for your responder to complete.

You can choose questions/tasks from the categories below and/or come up with your own (for inspiration on questions/tasks you can come up with on your own, check out the category titled “Other”).

Once you’ve selected a question/task, copy and paste it into the document titled “DIY Workshop.” You can mix and combine questions/tasks from different categories for your rounds. You can also use a question more than once. Above all, be sure to choose questions/tasks that *you* need feedback on.

After you’ve selected 3-5 questions for each round and filled out your “DIY Workshop” document, save it, and then upload it as your journal entry.

**Content & Development:**

* Double-underline the thesis statement. Comment on the effectiveness of the thesis statement in the margins of their draft. If possible, offer a suggestion for improvement.
* Write ***more***next to places that lack evidence, further explanation, and/or development.
* Does the writer effectively synthesize the sources? Underline a place where the writer does a good job showing their synthesis. Write *yay, synthesis!* near this part. Underline a place where the writer could weave in a source more effectively and write *synthesize, plz!*
* Does the writer provide sufficient background information? Place a checkmark next to places that require more context. Write ***more context*** next to these checkmarks.
* After reading the essay, assess how well you feel like you understand the topic. Did the writer effectively “teach” you their topic? Why or why not? Write this explanation at the end of the draft.

**Style, Tone & Flow:**

* Underline sentences (or parts of a sentence) that are unclear, awkwardly phrased, and/or fragmented (be sure to make a note of why you underlined these moments).
* Does the writer maintain an objective, neutral tone? Circle instances where the writer should check their tone. Write ***tone*** next to the circles.
* Are there any moments that seem argumentative or biased? Underline these instances and write ***bias***next to these moments.
* Does the writer open their essay with an enticing hook or attention grabber? Comment on the effectiveness of their opener in the margins of their draft. If possible, offer a suggestion for improvement.
* Mark places with a big***T*** if a transition is needed. Be sure to check for missing transitions both within and at the beginning of each paragraph.
* Are paragraphs organized around thesis-based assertions? Is the order of body paragraphs logical? Provide suggestions on organization in the margins of the draft.

**Conventions & MLA format:**

* Check to see if the essay is in correct MLA format (heading, running head, margins, spacing, etc.) and offer changes on the draft if needed.
* Check to see if the writer properly cited their sources in their Works Cited page. Also check if the writer included at least three credible and content-appropriate sources? Are two of these sources texts and is one of the sources an image? Offer changes on the Works Cited page if needed.
* Circle grammatical mistakes (e.g.: missing comma, misspelled word, misplaced apostrophe, etc.). Near these circles, provide a solution to the mistake.
* Check to make sure the writer correctly cited their sources (Is the punctuation correct? Does it seem like a citation is missing? Do parenthetical citations include only the page number and/or author’s last name? Does the author use an effective signal phrase? etc.). If there’s an issue with a citation, circle the area and make a brief note.

**Other:**

* What is your favorite part of this essay? Put a star next to this moment. Explain why you chose this moment in the margins of the draft.
* Mark places in the draft that provoke a desire or need for more information. In the margin near these moments of curiosity, write what you’d like to know more about
* Identify the most “difficult” part of the draft—the one that’s confusing, dense, or gets you stuck. In the margin, reflect and explain what causes this difficulty.
* I don’t know where to go from here…can you give me some pointers on what I should cover for the remaining paragraphs?
* Can you underline places where I’m repeating myself or moments that sound redundant?
* Do you have any suggestions on how I can end my essay in a memorable way?
* I’m having trouble transitioning into the second body paragraph, can you help me?
* I’m not sure if the quote in the last body paragraph should stay. Thoughts?

**DIY Report Rough Draft Workshop: M 2/27**

Writer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Round 1

1.

2.

3.

(4.)

(5.)

Responder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Round 2

1.

2.

3.

(4.)

(5.)

Responder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Round 3

1.

2.

3.

(4.)

(5.)

Responder: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_